



*Your Wedding,
Your Way*



HOTEL ASHBURTON

at Hotel Ashburton





Welcome to Hotel Ashburton

Congratulations on your upcoming wedding. Here at Hotel Ashburton we pride ourselves on friendly professional service and we are honoured to be a part of your celebrations.

I'm proud of my team who deliver personalised touches and excellent service to our wedding clientele. We understand first hand how important your big day is and will ensure it surpasses your expectations.

Our unique point of difference is Hotel Ashburton's ability to be a complete wedding resort – a private sanctuary for you and your guests to celebrate your important day. It is possible to utilise the guest accommodation, venues and more to create a magical weekend of memories.

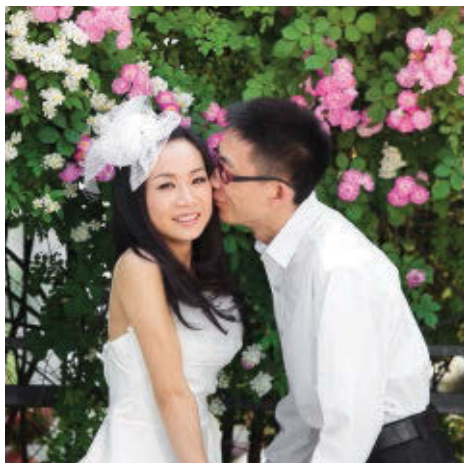
We offer spectacular gardens which provide a fantastic space for wedding ceremonies, locations for photographs, pre-reception drinks and cocktail style weddings. Enjoy every moment with not only your spouse-to-be but with family and friends with pre- and post-wedding events.

With multiple venues, flexible spaces and the ability to customise, we can work with you to create your wedding, your way, while surpassing expectations. Your wedding is very important to us, so if I, or my team, can be of any assistance please let me know.

With Regards,

A handwritten signature in blue ink that reads "Paul". The signature is stylized with a long, sweeping underline.

Paul Inwood
General Manager
Hotel Ashburton





Your Wedding, Your Way

Located in the heart of Ashburton, within an hour's drive of Christchurch International Airport, Hotel Ashburton is a wedding resort featuring beautiful gardens, modern accommodation and award winning cuisine.

Hotel Ashburton is Mid Canterbury's most experienced wedding venue specialising in providing a selection of reception spaces to suit weddings from 20 to 400 guests.

With Hotel Ashburton's designated Wedding Coordinator by your side throughout the entire planning process and with personalised support from the Hotel's staff you will enjoy a hassle-free day, where everything is taken care of.

Our team can assist in arranging everything down to the last detail to ensure your wedding is a success. We have fantastic partners on board to deliver support services, creative solutions and products.

Our objective is to ensure we have created the wedding you have always wanted while surpassing your expectations to create the most memorable day of your life.



Mid Canterbury's most
experienced wedding venue

Over four acres of
manicured gardens

A variety of flexible
function spaces

Personalised wedding
planning support

Award winning cuisine from our
on-site chef and catering team

On-site accommodation for
wedding party and guests

250 off-street car parks

Free fibre wi-fi for wedding
and hotel guests





Whatever the Weather

Our expansive manicured gardens offer a range of locations for an outdoor wedding ceremony, photography, and reception drinks. Perfect for taking advantage of those famous Mid Canterbury warm, dry sunny days.

But what happens if the weather isn't so perfect? Well, we've got you covered. With a range of function rooms able to be used, we can easily switch your ceremony location indoors.

It's just another way, we're prepared to ensure your wedding goes off without a hitch.



Culinary Creations

Hotel Ashburton prides itself on consistently delivering delicious menu options and professional service to complete your perfect day.

Our award winning and creative kitchen team, led by our resident chef, are happy to develop a wedding menu that will delight your taste buds and your guests.

We offer a range of sample menu packages that can be customised to your tastes. Our team also welcomes the opportunity to create a personalised menu specific to any cultural or dietary requirements.

Let Hotel Ashburton take care of everything. We can host your engagement party, or a wedding welcome evening for your guests with cocktails and hors d'oeuvres. Bridal brunches, post-wedding barbeques and custom wedding cocktails are a few ways we can help create a stress free and enjoyable weekend while you spend quality time with family and friends.



“The wedding at the hotel was a huge success, with staff working unobtrusively in the background. Everyone was easy to work with, there were enough staff to cater and serve on the day, plus the food was amazing and a highlight of the event. You showcased what for us was a special occasion. We could not have asked for anything more, and truly appreciate all you did. Given our experience, we will be recommending the venue to others.”

— Leonie & Chris Murdoch
January 2014



“Our whole day ran flawlessly thanks to the great team at the Hotel. Nothing was an issue and they catered for all our needs and really made our day special. We can’t thank you enough!”

— Lynise Anne Kireka
February 2014

Our Function Rooms

Valetta

Large space with bar facilities

Large space suitable for medium sized wedding receptions with full bar facilities, and a built-in PA system.

Valetta combines with Heron, Arrowsmith and Gardenside to offer the largest reception venue in Ashburton.

Arrowsmith

Large flexible space

The second of our venues offering natural light, black out drapes and a built-in PA system. The Arrowsmith has floor to ceiling windows offering garden views.

Can combine with Heron, Valetta and Gardenside to offer the flexibility to cater for 60 to 400 guests.

Heron

Large space for medium sized events

This is a large room, with natural light afforded by floor to ceiling windows on the north-west wall offering views into our manicured gardens and comes complete with full bar facilities and a built-in PA system.

Suitable for medium sized wedding receptions up to 60 guests.

Heron combines with the Arrowsmith, Valetta and Gardenside to cater for up to 400 guests.

Gardenside

Reception room

The fourth of our available spaces. This venue is adjacent to Clearwater Lounge and Clearwater Restaurant making it the perfect choice for weddings in autumn, winter, spring, or perhaps where the weather might not play the game.

For the larger wedding, all four of the venues; Heron, Arrowsmith, Valetta and Clearwater; can all be opened up allowing for up to 400 guests.

Clearwater Restaurant and Lounge

Versatile spaces to add to your event

Clearwater Restaurant and Clearwater Lounge are versatile spaces which can be incorporated into your wedding reception area for larger weddings over 300 guests, or used independently for pre-dinner drinks. Your guests can relax in front of the open fire while you have your photographs taken.



Our Function Rooms - Specifications

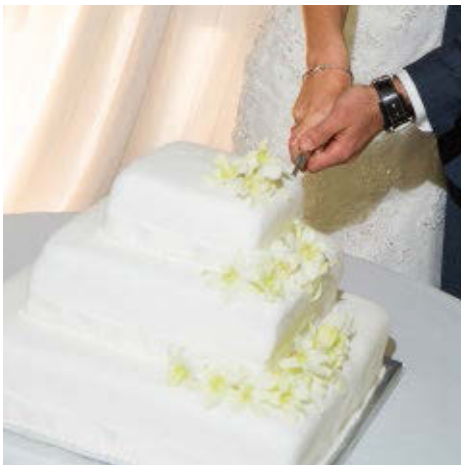
	Ceiling Height	Area (m ²)	Banquet	Cocktail
Valetta	3.2 m	156	60	150
Arrowsmith	3.2 m	156	60	150
Heron	3.2 m	156	60	150
Gardenside	3.2 m	156	60	150
Heron & Arrowsmith	3.2 m	312	120	350
Heron & Gardenside	3.2 m	312	120	350
Arrowsmith & Valetta	3.2 m	312	120	350
Heron, Arrowsmith & Valetta	3.2 m	468	300	400
Heron, Arrowsmith, Valetta & Gardenside	3.2 m	625	380	550
Clearwater Restaurant and Lounge	3.2 m	188	—	100

Numbers are indicative only, and allow for a dance floor, staging for a DJ, bridal table, cake table, gift tables, with tables set for ten guests.

Banquet



Cocktail



Wedding Coordinator

Let us help you with every detail – from selecting a beautiful garden ceremony setting to organising your dream reception. The Hotel Ashburton Wedding Coordinator is here to make the planning process simple.

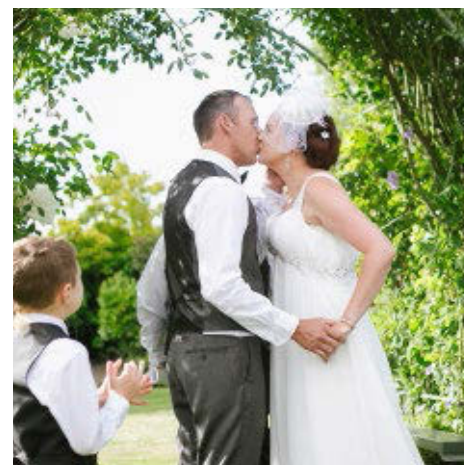
Upon contacting Hotel Ashburton, our dedicated Wedding Coordinator will:

- Check availability for your preferred dates
- Provide a tour of the wedding location to select venue/s that meet your needs
- Work with you to understand your vision and determine any additional services needed
- Create a Wedding Agreement to secure your date and venue/s

Once your Wedding Agreement has been signed and returned, the Wedding Coordinator will work with you to manage every detail including:

- Confirm your preferences and help design your event
- Schedule your tasting with the Hotel Chef
- Recommend wedding vendors in the area such as florists, photographers, videographers, celebrants, entertainment, invitation designers, bridal attire specialists and beauty consultants
- Monitor your guest room bookings
- Layout your floor plan including placement of tables, dance floor, wedding cake and any additional displays
- Develop a ceremony and reception timeline
- Act as your wedding liaison between your selected wedding vendors and the Hotel
- Oversee ceremony and reception set-up, food preparations and all other Hotel operations.

In addition, your Wedding Coordinator will be with you during the time leading up to the event and day of the wedding to ensure every detail is executed flawlessly creating your perfect day.



“The staff were amazing – they were there but not in the way, and ever so obliging. The food was delicious and all of our guests commented on this too. The whole set up was excellent. Also pleased with the way our decorations etc. were packed up for us, so all we had to do was collect them the day after. Our room was lovely and breakfast the next morning was great. Would definitely recommend the Hotel to any couples looking for a wedding reception venue!”

– Tim & Kirsty Drummond
February 2014

Special Touches

Ask us how we can add these special touches to make your wedding truly memorable for yourself, your partner, and all in attendance. (All POA.)

Capture every moment – Have some fun with your guests and include a photo booth at your reception. You and your guests will enjoy yourselves with this addition to your day and cherish the pictures you receive.

Engagement party – You’ve said “yes”, but before you say “I do”, celebrate your engagement with family and friends at Hotel Ashburton.

Custom cocktail and mocktail – Meet with our Food and Beverage Manager to create a signature cocktail and a signature mocktail for your celebration. Customised with your favourite flavours to create something you and your guests are sure to love. On your wedding day, we will even provide you with the recipe to keep.

Welcome hour – Set the tone for your wedding weekend, with a hosted cocktail hour the night before the big event. What a wonderful way to welcome friends and family from out of town.

Brunch – Relax into the big day with a brunch on-site at the Hotel with your nearest and dearest.

Big morning out – Looking to spend some quality time with your mates before you say “I do”? Hotel Ashburton can arrange and chauffeur the groomsmen or bridesmaids to a spectacular morning including a combination of golf, rafting, fishing, hot air balloon rides, lunch, a trip to the barber and more.

Arrival drinks – Have each guest greeted with a glass of bubbles or juice as they arrive at your ceremony or reception. Drinks can be complemented with waited canapés of your choice.

Something sweet – A candy bar is a special interactive touch for your guests to enjoy. It is filled with candy and sweets of your choice and guests can fill little containers to takeaway and enjoy later.

Post wedding event – Have a relaxed get together after the festivities. Take advantage of our swimming pool and barbeque areas. This is something the whole family can enjoy, capping off a wonderful weekend.

Talk to our Wedding Coordinator for even more ways that Hotel Ashburton can help create your wedding, your way.





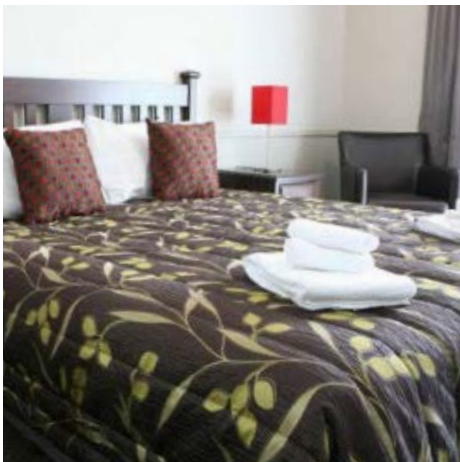
Accommodation

Set on the outskirts of Ashburton in Mid Canterbury, Hotel Ashburton offers a range of accommodation options. With a total of 54 rooms, all ground floor, the majority open onto manicured gardens, providing a place of calm, perfect for wedding guests to relax.

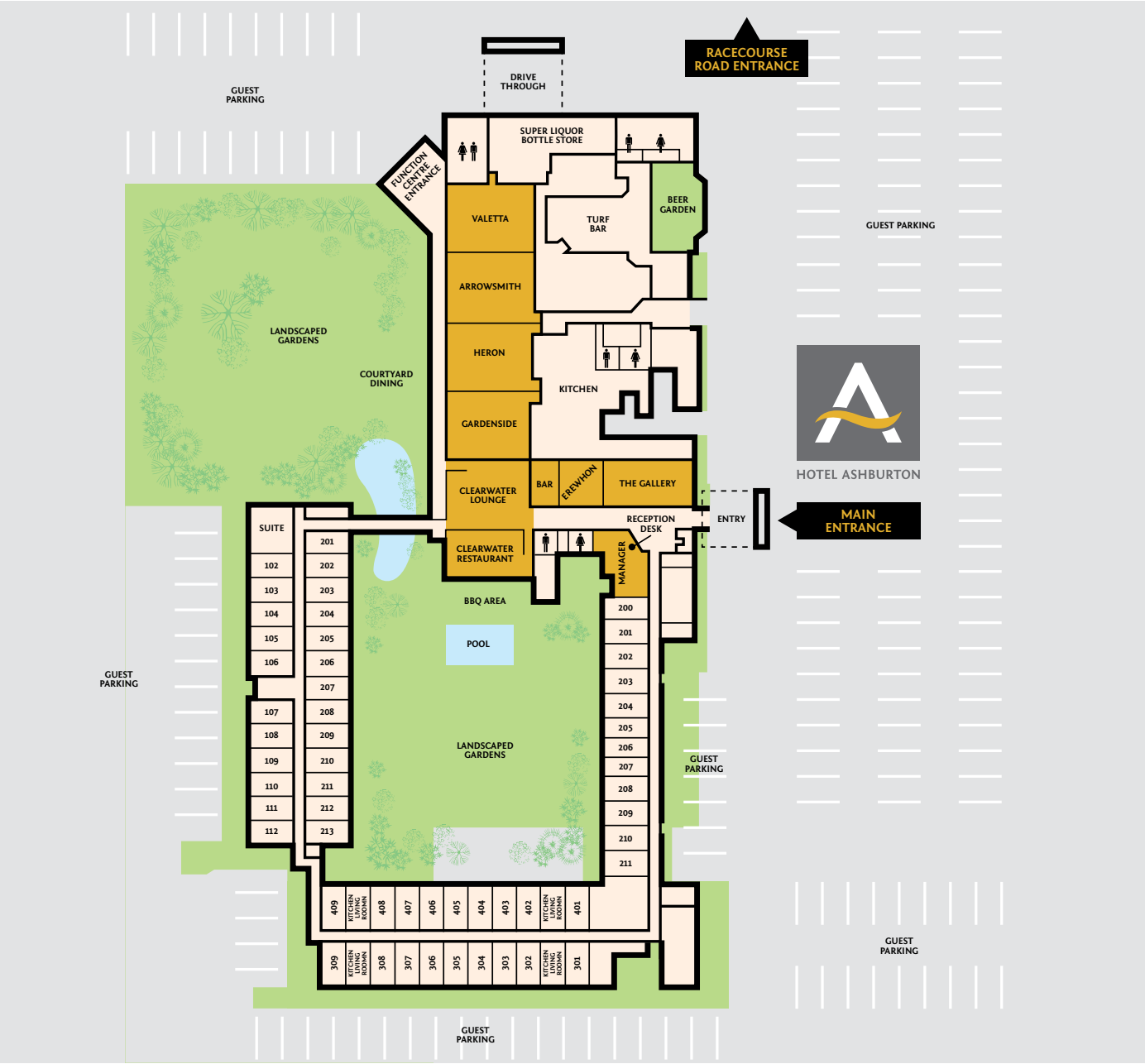
We are able to provide rooms with wheelchair access and accessible bathrooms. The bridal suite has a separate private lounge and dining area for relaxing and getting ready for the big day.

Our rooms:

- 1 Suite
- 8 Deluxe Twin
- 8 Deluxe King
- 21 Superior Twin
- 2 Superior King
- 4 Standard King
- 8 Standard Twin



Hotel Floor Plan



Planning Your Wedding

This is your wedding, so have it your way! Over the next few pages, we've provided space for you to brainstorm, plan and check off all the details that go into a wedding. Remember, we're here to help. So, if you have any questions, or need any advice, get in touch with us.

With our experience, and your dreams, let's make this a magical day!



On the Day...

Music for guests' arrival

Processional music

Recessional music

Readings (poems, psalms)

Performances (singers, choir, musicians)

Hymns or songs

Signing of the register

Witnesses – name, contact information

1.

2.

Checklist – pen, marriage certificate

Designate one person to keep or put your wedding certificate in a safe place.

Inspiration for Your Vows

What first attracted me to my fiancée

The best qualities of my fiancée

The moment I knew I was in love

Defining moments in our relationship

We are amazing together because

Guest list

For additional guest list spreadsheets and more, visit www.HotelAsh.co.nz

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Gift Thank You

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Notes and Ideas

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11 Racecourse Road, Ashburton, Canterbury, New Zealand

+64 3 307 8811 ▪ 0800 330 880 ▪ Events@HotelAsh.co.nz ▪ fb.com/HotelAshburton

www.HotelAsh.co.nz